

Heads/Coordinators  
Central University of Kashmir.

Sir/Madam,

The University is offering the following Skill Enhancement Courses to firstsemester students of various Post Graduate programmes for the academic session July-December 2017. The students enrolled in the first semester of Post Graduate programmes are required to opt for any two out of the eight Skill Enhancement Courses clearly indicating 1<sup>st</sup> and 2<sup>nd</sup> preference.

Kindly direct your office to collect the preferences from the students on the Performa attached and send the **SOFT COPY** of the same in **MS WORD FORMAT** to the undersigned at **rahul\_dms@cukashmir.ac.in** latest by 21<sup>st</sup> August 2017.

CODE	NAME OF THE COURSE	DEPARTMENT OFFERING THE COURSE
SEC-101-CS	COMMUNICATION SKILLS	ENGLISH
SEC-102-DPE	DIGITAL PHOTOGRAPHY IMAGE EDITING	DCJ
SEC-103-EDS	ENTREPRENEURSHIP DEVELOPMENT SKILLS	MANAGEMENT
SEC-104-HS	HOSPITALITY SKILLS	TOURISM
SEC-105-ICT	INFORMATION & COMMUNICATION TECHNOLOGY	INFORMATION TECHNOLOGY
SEC-106-LDA	LEGAL DRAFTING & ADVOCACY	LAW
SEC-107-PDC	PERSONALITY DEVELOPMENT SKILLS	EDUCATION
SEC-108-MSA	MODERN SPOKEN ARABIC	RELIGIOUS STUDIES

The timing for the class for the above courses shall be from 3:00-4:00 pm from Monday to Thursday. Kindly frame the time table accordingly. Also kindly note **that Student would not be allowed to opt for the course offered by his/her concerned Department.**

Syllabus of the above Skill Enhancement Courses can be downloaded from the following link on the University website: <https://www.cukashmir.ac.in/teaching-evaluation/Choice-Based-Credit-System.aspx> (in case a particular syllabus is not uploaded, kindly contact the Department offering the course)

Sd/-

**Nodal Officer, CBCS**

No.: No.: CUKmr/N.O/SEC./July-Dec/17/001

**Dated:** 11/08/2017

**Copy to:**

1. Deans/Heads/ Coordinators for information and necessary action.
2. P.S to VC for the kind information of the Hon'ble Vice Chancellor.
3. P.S to Registrar for information of the Registrar.
4. P.S to Finance Officer for information of the Finance Officer.
5. Controller of Examination
6. Academic Section
7. Office Nowgam Campus-I for circulation to various Departments and displaying on the Notice Boards.
8. Concerned File.