



# CENTRAL UNIVERSITY OF KASHMIR

Nowgam Bye-pass Near Puhroo Crossing, Srinagar – 190 015 (J&K)

Phone: 0194-2147023, Website [www.cukashmir.ac.in](http://www.cukashmir.ac.in)

## EMPLOYMENT NOTIFICATION FOR LIBRARY STAFF

**No: 17 of 2015 Dated: 07.10.2015**

Applications on the prescribed form are invited from the eligible candidates for appointment to the following positions to reach the University by **28<sup>th</sup> October, 2015**.

1. Librarian (01 - UR)
2. Deputy Librarian (01 - UR)
3. Assistant Librarian (02 - UR)

Those candidates who have already applied for any of the above mentioned posts in response to the Employment Notification No 07 of 2015 dated 11.03.2015 need not to apply again. However, they may update their credentials by applying on a plain paper along with the required documents without any fee.

### DETAILS OF PAY, QUALIFICATIONS AND OTHER REQUIREMENTS

#### 1. LIBRARIAN (PB Rs 37400 – 67000; AGP Rs 10,000)

##### Minimum Qualifications:

- (i) A Master's Degree in Library Science /Information Science/Documentation with at least 55% marks or its equivalent grade of B in the UGC seven points scale and consistently good academic record as set out in UGC Regulations.
- (ii) At least thirteen years as a Deputy Librarian in a university library or eighteen years' experience as a College Librarian.
- (iii) Evidence of innovative library service and organization of published work.
- (iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in UGC Regulations 2010 along with its amendments (*to be supported by the documentary evidence*).

**Desirable:** M.Phil./Ph.D. Degree in library science/ information science / documentation / achieves and manuscript-keeping.

#### 2. DEPUTY LIBRARIAN (PB Rs 15600 – 39100; AGP Rs 8,000)

##### Minimum Qualifications:

- (i) A Master's Degree in Library Science/Information Science/Documentation with at least 55% of the marks or its equivalent grade of B in the UGC seven point scale and a consistently good academic record as set out in UGC Regulations..
- (ii) Five years experience as an Assistant University Librarian/College Librarian.

(iii) Evidence of innovative library service and organization of published work and professional commitment, computerization of library.

(iv) A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), set out in UGC Regulations 2010 along with its amendments (*to be supported by the documentary evidence*).

**Desirable:** M.Phil./Ph.D. Degree in Library Science/ Information Science/ Documentation/Archives and manuscript-keeping/computerization of library.

### **3. ASSISTANT LIBRARIAN (PB Rs 15600 – 39100; AGP Rs 6,000)**

#### **Minimum Qualifications:**

(i) A Master's Degree in Library Science / Information Science / Documentation Science or an equivalent professional degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and a consistently good academic record with knowledge of computerization of library.

(ii) Should have qualified the national level test conducted for the purpose by the UGC or any other agency approved by the UGC. However, candidates, who are, or have been awarded Ph. D. degree in accordance with the "University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree), Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET. Those candidates, who have cleared the State Eligibility Test (SLET/SET) accredited by UGC, held prior to 1st June 2002, are exempted from the requirement of NET. For SLET/SET held from 1st June, 2002 onwards, only those candidates are eligible who have qualified J&K State Eligibility Test (SET).

#### **OTHER CONDITIONS:**

1. The candidates must enter the relevant score in the Academic Performance Indicator (API) based on Performance Based Appraisal System (PBAS) as given in Part – B of the application form. Each API score must be supported by the documentary evidence, without which no claim on account of API score would be entertained.
2. In case of all above mentioned positions, the application form must be accompanied by detailed curriculum vitae giving details of academic qualifications, experience, published work etc. The publication part in the CV should invariably contain details with regard to the title of the journal/book, title of the research paper, Vol No, Page Nos, year of publication, ISSN/ISBN, sole author/co-authors/joint publication, refereed/non-refereed, indexed/non-indexed and local/national/international status etc. These details shall be used to verify the API claim.
3. Non NET/SLET candidates applying for the posts of Assistant Librarian are required to submit a certificate in the prescribed format (Annexure – I) from the concerned University to the effect that their Ph.D degree is compliant of 'UGC (Minimum standards and procedure for awards of M.Phil/Ph.D degree) Regulation 2009'.

4. Candidates applying for the post of Assistant Librarian shall provide complete details with regard to their academic qualifications, research publications, teaching/research experience etc supported by documentary evidence. These details shall be used for shortlisting the candidates, if required and also for calculating the required points for final selection.
5. Candidates applying for the post of Librarian & Deputy Librarian shall submit copies of top five full-length papers published in journals/books, along with their applications.
6. Relaxation of 5% marks (from 55% to 50%) will be provided at the Master's level in the case of SC/ST/ PwD (Persons with Disability) and to those Ph.D. degree holders, who have passed their Master's Degree prior to 19th September, 1991. The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures.
7. The period put in by the candidates as the Residency Period to acquire M.Phil. and/or Ph.D. Degree shall not be counted towards experience. Candidates must provide the details with regard to the Residency Period in the application form. Further, the period taken by candidates to acquire M.Phil. and/or Ph.D. Degree shall not be considered as research experience
8. The selected candidates shall be appointed under a written contract.
9. Age of superannuation for above posts at present is **62 years**.
10. All the appointees including the in-service candidates shall be governed by the New Pension System (NPS) introduced by Govt of India. There is no provision of pension portability in CUK.
11. The number of vacancies indicated in the Employment Notification is tentative. The University reserves the right to increase/decrease the number of posts at the time of selection.
12. The University reserves its right to place reasonable limit on the total number of candidates to be called for interview. Short listing of the applicants, if necessary, shall be made on the basis of higher academic qualifications, experience and other academic credentials.

#### **GENERAL INSTRUCTIONS:**

1. No TA shall be paid to the candidates for attending the interview. However, the SC/ST candidates will be paid second-class railway/bus fare by shortest route on production of tickets.
2. In-service candidates shall route their applications through proper channel. However, candidates are advised to submit an advance copy of the application form well before the last date. In case the formal copy of the form through proper channel is not received before the conduct of interview, the candidate shall be treated as fresh candidate which will forfeit him/her of the benefits of the previous service..
3. Applications not accompanied by necessary supporting documents, attested copies of degree certificates/ marks sheets/experience certificate/category certificate/reprints (if applicable) issued by the competent authority and the incomplete applications shall be rejected summarily.
4. If the space provided in application form is insufficient, information may be given on a separate sheet duly signed by the candidate and the same may be attached with the application.

5. Candidates are advised to attach a duly signed list of enclosures with the application form.
6. The eligibility of candidates will be determined as on the last date fixed for receipt of application forms.
7. The University will not be responsible for any postal delay.
8. Any change of address given in the application form should at once be communicated to the University.
9. Before applying for a post, candidates are advised to satisfy themselves about their eligibility. No enquiry in this regard will be entertained.
10. The prescribed qualifications and experience are minimum and the mere possession of the same will not entitle a candidate for being called for interview.
11. The University shall verify the antecedents or documents submitted at any time at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted are fake or the candidate has a clandestine antecedents/background and has suppressed the said information, his/her services shall be terminated forthwith.
12. In case the last date fixed for receipt of applications is declared a holiday/closed day, next working day shall be deemed to be the last date for receiving the forms.
13. Candidates in their own interest are advised to remain in touch with the University website [www.cukashmir.ac.in](http://www.cukashmir.ac.in) They should also regularly check their email account for updates. Issuance of notifications in the newspapers is not obligatory on the part of the University.
14. Separate application must be submitted for each post.
15. In case of any dispute, any suit or legal proceedings against the University, the jurisdiction shall be restricted to the Courts at Srinagar, J&K.

#### **HOW TO APPLY?**

The detailed eligibility conditions and prescribed application form are available on the University website ([www.cukashmir.ac.in](http://www.cukashmir.ac.in)). The prescribed application form & notice can be also had from the office of the University located at Nowgam Bye-pass, Near Puhroo Crossing, Srinagar – 190015 (J&K). Candidate shall submit a DD of Rs 300 along with the application form. However, candidates belonging to SC, ST & PWD and in-service candidates of the Central University of Kashmir are required to pay only Rs. 150 as application fee. The DD should be drawn on any nationalised bank favouring Central University of Kashmir, payable at Srinagar (J&K). Complete application form along with the DD may either be delivered personally at the above mentioned office of the University or sent by post to the Recruitment Section, Central University of Kashmir Nowgam Bye-pass, Near Puhroo Crossing, Srinagar – 190015 (J&K). The last date of submission of forms is **28<sup>th</sup> October, 2015**.

**Sd/-  
REGISTRAR**

**Dated: 07.10.2015**

#### **Copy forwarded for information to the:**

1. Secretary, Ministry of Human Resource Development, Department of Higher Education, Govt. of India, Shastri Bhawan, New Delhi
2. Secretary U.G.C, Bahadurshah Zafar Marg, New Delhi – 110002.
3. Secretary General, Association of Indian Universities, AIU House, 16, Comrade Indrajit Gupta Marg New Delhi-110002

4. Joint Secretary (CU), U.G.C, New Delhi – 110002
5. Secretary Higher Education, Department, Govt. of J&K, Civil Secretariat, Srinagar.
6. Registrars of all Indian Universities for publicity.
7. Director Information, Govt. of Jammu and Kashmir, Polo View, Srinagar.
8. Daily local & national newspapers.
9. Registrars of all State Universities of J&K for publicity
10. Director Information, Govt. of Jammu and Kashmir, Polo View, Srinagar.
11. Daily local & national newspapers.