

CENTRAL UNIVERSITY OF KASHMIR

Transit Campus: Sonwar, Srinagar – 190004

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Minutes of the Meeting of the Tender Opening & Evaluation Committee (Tender Notification No. CUKmr/Est/H-Keeping/F.No.341/15 dated 29.06.2015, Subject – Outsourcing of Housekeeping Services) held on 21st July, 2015 (02:00 pm) in the Committee Hall, Transit Campus, Srinagar, J&K.

Committee Members Present:

1. Prof. Syed Fayaz Ahmed, Head, Department of Tourism Studies.
2. Syed Reyaz Ahmad Rufai, Librarian (I/c)
3. Shri. S. L. Bhan, OSD (Internal Audit/Purchases)
4. Dr. Javid Ahmad Wani, Assistant Registrar, Administration.

Mr. Faisal Irshad, Assistant Registrar (Estates) could not attend the meeting.

Bidders Present:

1. Mr. Abdul Gani representing M/s Sahayta Security Services Pvt. Ltd.

Opening:

In response to the Tender Notification No. CUKmr/Est/H-Keeping/F.No.341/15 dated 29.06.2015 issued by the University in National as well as local print media, four bids were received upto prescribed last date i.e. 20.07.2015. As notified in the NIT, the Members of the Committee proceeded with the opening of Technical Bid (Part A) on 21.07.2015 at 02:00 pm. Accordingly, (Part A) of bids received from following four agencies were opened.

1. M/s Sahayta Security Services Pvt Ltd.
2. M/s Rebaka Nayar Enterprises.
3. M/s F. M. Enterprises.
4. M/s JK Origins Maintenance Pvt Ltd.

Business Proceedings:

Technical part of each bid was verified for the eligibility criteria laid down in the tender notice. During scrutiny of the bids, none of the bidders were found eligible due to the reasons listed below:

1. M/s Sahayta Security Services Pvt Ltd.
 - i. Latest VAT/Service Tax clearance certificate not attached with the bid.
2. M/s Rebaka Nayar Enterprises.
 - i. Not followed the two bid system, hence bid rejected.
3. M/s F. M. Enterprises.
 - i. Proof of 03 years (2012-13, 2013-14 & 2014-15) continuous experience not attached with bid.
 - ii. Latest VAT/Service Tax clearance certificate not attached with the bid
4. M/s JK origins Maintenance Pvt Ltd.
 - i. Not followed the two bid system, hence bid rejected.

Resolved:

As none of the bidders were found eligible, the Committee decided that it is desirable to advertise the tender notification afresh. As agreed unanimously by the Committee members & representatives of the bidders present, the un-opened financial bids of two ineligible bidders were sealed in an envelope and signed by all present. The Committee recommended the future course of action as under:

1. Tender notification may be issued afresh giving the bidders 10 days time to submit the bids. During this time any bidder other than those who have already applied may also be given opportunity to apply for the same.
2. Bidder who have already applied may be given option as follows;
 - a) Since the bid of M/s Rebaka Nayar Enterprises & JK Origins Maintenance Pvt. Ltd. has been rejected, they may be informed to apply afresh as per two bid system.
 - b) Remaining 02 bidders may be informed about the deficiencies in their technical bids & be intimated to either apply afresh or submit the deficient documents. In later case, the financial bid, already submitted by them, may be considered at the time of opening of bid, if found eligible. The statement of deficiencies in respect of two ineligible bidders may also be put on University website.
3. In case single bidder is found eligible after retendering, the Committee may proceed ahead in opening the financial bid so that the agency is empanelled without any further delay.
4. The condition of Latest VAT/Service Tax clearance certificate as laid down in tender document may be waived off as the same is ordinarily required for supply of goods & not services. However, the selected bidder shall be required to submit the service tax clearance certificate before release of the first bill.
5. Considering that the contract of M/s Sahayta Security Services Pvt Ltd. for providing "Housekeeping & General Services" to the University is expiring on 31.07.2015, its contract may be extended by one month with a rider to terminate the contract with a notice of 02 days. Sd/-

Sd/-

Prof. Syed Fayaz Ahmed
Head, Tourism Studies

Sd/-

Syed Reyaz Ahmed Rufai
I/c Librarian

Sd/-

Shri S. L. Bhan
OSD (IA/Purchases)

Sd/-

Dr. Javid Ahmad Wani
Assistant Registrar, Administration

Dated : 21.07.2015