



Central University of Kashmir

Application form for Hostel Accommodation

Name: _____

Parentage: _____

Permanent Address: _____

Approximate Distance from Srinagar _____ (Kms)

Department: _____ Programme: _____

Enrolment No : _____ Semester _____ Session _____

Email Address: _____ Contact No (M) _____

Land Line (Home) _____

Paste a Passport Size
Photograph and
attach three
additional
photographs

Person(s) to be contacted in case of any Medical Emergency.

Name: _____ Address: _____

Cell No: _____ Relation: _____

Recommendations of Head/Coordinator of the Department.

Seal & Signature

Fee Details:

1. Security Deposit (Amount) _____ Receipt No _____ Date _____
2. Hostel Rent (Amount) _____ Receipt No _____ Date _____
3. Mess Charges(Amount) _____ Receipt No _____ Date _____

Recommendations of the Warden

Room No Allotted _____

Warden

Hostel Rules

1. Students who desire to reside in the hostel should apply in the prescribed form along with the assurance by the parents or guardian for the good conduct and behaviour of the student during his/her stay in the hostel.
2. Mess charges would be fixed by the Mess Committee of the University and payable strictly as decided by the University.
3. Hostel fee shall be collected at the time admission in the Hostel. Overstay shall be treated as unauthorised occupation of the room and an action in accordance with rules shall be taken.
4. No boarder shall remain absent from the hostel during night without prior written permission of the Warden.
5. Application for leave of absence from the hostel shall be made in advance to the Warden. Boarders must make it sure that their leave applications are sanctioned before they leave the hostel.
6. The Warden has the right to refuse admission to the hostel premises to any one considered undesirable.
7. Guests shall not be allowed to stay in the hostel. However, in exceptional circumstances they may be allowed to stay for not more than 48 hours with the prior written permission of the Warden. Guest charges would double then the allottee.
8. No combustible items, arms or lethal weapons are allowed to be carried by or kept in the hostel by any boarder.
9. All hostellers should sign their attendance daily between 9.30 P.M. to 10.00 P.M. on the attendance register available with the Chowkidar on duty. All hostellers must be present in the hostel after 10.00 P.M.
10. No resident shall use or keep in his/her possession intoxicating drug or liquor/cigarettes.
11. Interference with the electric installations of the hostel by resident is not permitted.
12. Residents must ensure that the lights and fans are switched off when the rooms are unoccupied. Failure to comply with rules will make them liable to pay fine of any amount fixed by the Warden.
13. Cooking is not allowed in hostel rooms. Use of Electric heaters for cooking etc in Hostel room is prohibited. Failure to comply with rules will make them liable to pay fine of any amount fixed by the Warden.
14. Only authorised dhobis, barbers, and tailors (authorised by the Warden) will work in the hostel premises.

15. No meeting or gathering of the residents for political purpose shall be held inside/outside the hostel.
16. The Warden may not permit the girl residents to be absent from the hostel after roll call or to stay out unless prior written permission of their parents/guardians has been obtained and shown to the Warden.
17. The Warden may at his discretion, refuse permission to see a girl resident unless the written permission of her parent/guardian has been obtained. All visitors shall have to sign their names showing relationship with the resident concerned in the register available with the chowkidar on duty.
18. An allottee of a room shall not sublet his/her room even for a short period to another student either on paid or unpaid basis.
19. Every allottee is required to carry with him/her hostel identity card issued by the Warden and produce the same to the authorities as and when demanded.
20. An allottee of a room should not exchange his/her room with another resident under any circumstances except with the prior written permission of the Warden.
21. The resident shall have to vacate the room within 7 days of the expiry of his/her term or earlier in the event of early termination of his/her admission. In case he/she does not vacate the accommodation, notice of 7 days shall be served and on the expiry of notice period the room shall be broken/ opened in the presence of Warden and student representative. An inventory of the articles of the allottee shall be prepared and Warden will take over the charge of such articles of room. A penalty of Rs. 100/- (Rupees One hundred) per month along with room rent and Hostel Welfare Fund shall be charged for over stay.
22. Allotment shall be made keeping in view a) The programme of study being pursued by the student. First preference shall be given to Ph.D students followed by M.Phil students and then Master's Degree students. b) The distance of the actual place of the residence of the students from the University. (c) In case number of applicants for the hostel accommodation is more than the accommodated in the hostel, the University shall maintain a waiting list.
23. Failure to comply with the Hostel rules may result in expulsion from the Hostel or University or both depending upon the gravity of the violation.

Undertaking by the Student

I hereby declare that the information given by me in application form for Hostel Accommodation is true to the best of my knowledge. I have read the hostel rules carefully and have understood their full implications. I hereby undertake to abide by the above rules and in case of violation of these the University authorities can take suitable disciplinary action against me. I assure that my conduct during my stay in the hostel will be good. I will not indulge in / support any act of ragging.

Students Signature.....Name.....Date.....

Undertaking by the Parent / Guardian

I certify that my son / daughter / ward bears a good moral character. I have read the hostel rules. If my son / daughter / ward fails to abide by the hostel rules, the authority can take suitable disciplinary action against him /her. He / she will not indulge in / support any act of ragging.

Signature of Parent/Guardian

Name.....

Date.....

Place.....