

**Cost of the EOIDocument:Rs.  
500/-  
(Rupees Five Hundred only)**



**CENTRAL UNIVERSITY OF KASHMIR**

Administrative Campus: Nowgam BypassNearPuhrooChowk  
Nowgam, Srinagar – 190 015 (J&K)

Phone: 0194-2140130, 2315371, Website[www.cukashmir.ac.in](http://www.cukashmir.ac.in)

NIT No. 3of 2016

File No: CUKmr/Pur/F.No.445/15/

Dated: 01-03-16

**1. Name of the Firm/Dealer/Vendor:.....**

**2. Address with telephone No. :.....**

.....

**3. Earnest Money Deposit (EMD)**

(to be deposited along with the tender document)

- a) Bank Draft No.....
- b) Date.....
- c) for Rs.....
- d) Drawn on .....

**4. Cost of Tender Document:**

(to be deposited in case of downloaded tender document)

- a) Bank Draft No.....
- b) Date.....
- c) for Rs.....
- d) Drawn on .....

**CENTRAL UNIVERSITY OF KASHMIR**

**Expression of Interest for Supply of Sports Items**

**LAST DATE & TIME FOR SUBMISSION**

**11<sup>th</sup> March, 2016**

**OF TENDER**

**by 4 p.m.**

**DATE, TIME & VENUE FOR OPENING OF BIDS:**

**12<sup>th</sup> March, 2016 at 11.30 a.m.** at Administrative Campus of the University located at Nowgam Byepass, Near Puhroo Crossing, Srinagar

Expression of Interest is invited from the Suppliers dealing with the Sale and service of Sports items/goods for Supply to the Central University of Kashmir, Srinagar. The suppliers must be registered with the Commercial Taxes Department having a valid TIN for the supply of Sports Items. The Documents can be had from the Administrative Campus of the University located at Nowgam Byepass, Near Puhroo Crossing, Srinagar or can be downloaded from the University website: [www.cukashmir.ac.in](http://www.cukashmir.ac.in). The EOI should be accompanied by DD of Rs.500/- as cost of the tender document. Interested parties can submit their offers duly superscripted “**EOI for Supply of Sports items**” along with D.D of **Rs.50,000**/as EMD drawn from any nationalized/scheduled bank favoring Central University of Kashmir payable at Srinagar (J&K) in sealed envelopes on or before **11<sup>th</sup> March, 2016**. The EOI will be opened on **12<sup>th</sup> March, 2016** at 11:30 am at the Nowgam Campus-II, Srinagar (J&K).

**TERMS & CONDITIONS:**

**EARNEST MONEY DEPOSIT**

1. The Proposal should be accompanied by Earnest Money Deposit (EMD) of Rs. 50,000 in shape of Demand Draft drawn from any nationalized/scheduled bank favoring Central University of Kashmir payable at Srinagar (**CDRs will not be accepted**).The offers without EMD shall be summarily rejected.
2. The EMD of the unsuccessful bidders will be returned after the selection of the successful bidder and placement of Purchase Order. The EMD in favour of the successful bidder shall be released on completion and acceptance of the supplies by the University.
3. The EMD may be forfeited:
  - (a) If a Bidder withdraws its bid during the period of bid validity;
  - (b) If at any stage it is proven that the information given by the bidder is incorrect;
  - (c) In case of a successful Bidder, if the Bidder fails:
    - (i) supply items as per specifications
    - (ii) to execute the supply within the stipulated time.

## **ELIGIBLE BIDDERS**

4. The Bidder should have a minimum annual turnover of **Rs 10 Lakhs** from Sales of Sports Items during the past two consecutive financial years. The bidder should submit 02 years audited balance sheet in support of the said turnover.
5. The bidder must have a valid PAN card.
6. The bidder must be registered with Commercial Tax Department, having valid TIN.
7. The bidder must submit latest Tax/VAT Clearance Certificate.  
*(Note: Failure to meet above requirements shall disqualify the bidder from participation in bidding. Claim of bidder on account of above must be substantiated by suitable documentary evidence).*

## **SUBMISSION OF PROPOSALS**

8. The proposals should be addressed to the REGISTRAR, Central University of Kashmir, Nowgam Campus-II, Nowgam Bypass, Near Puhroo Crossing, Srinagar-190015(J&K) and delivered by hand or by post before the date and time as specified above. PLEASE NOTE THAT THE UNIVERSITY SHALL NOT BE RESPONSIBLE FOR ANY POSTAL LOSSES/DELAYS. PROPOSALS SENT BY POST AND RECEIVED AFTER **4.00 p.m. on 11/03/2016** SHALL BE SUMMARILY REJECTED AND IN CASE OF ANY DISPUTE IN THE TIMING OF RECEIPT, THE DECISION OF THE UNIVERSITY SHALL BE FINAL.
9. The technical and the financial bids are required to be submitted in separate envelopes. Envelope containing financial bid shall not include any other document related to bidding. Both technical and financial bid containing envelopes are to be enclosed in one envelope which shall be addressed to the Registrar duly superscripted "**EOI for Supply of Sports Items**".
10. The Bidders are expected to go through all instructions, terms & conditions as specified in the bidding documents. Failure to furnish complete required information or submission of a bid with incomplete information may result in rejection of the bid.
11. The University may, for any reason, whether *suo-moto* or in response to a clarification requested by a prospective bidder, modify the bidding documents by an amendment, any time prior to the last date for submission of bids. Amendment shall be uploaded on University website only. In their own interest the bidders are requested to regularly visit the University Website ([www.cukashmir.ac.in](http://www.cukashmir.ac.in)) for amendments if any.
12. Quotations received after due date, improperly sealed, or with incomplete marking or with overwriting/corrections are liable to be rejected.
13. The bid will be opened on **12/03/2016 at 11:30 am** in presence of bidders or their authorized representatives, who wish to be present. The representative should bring the authorization letter from the bidder for attending the Bid opening. However, presence of representative of bidder/s is not mandatory for opening of bids.
14. In the event of the date fixed for receipt and opening of the bid being declared as a closed holiday for University office, the bids shall be opened on next working day. The time and venue shall, however, remain unchanged.
15. The bidder should confirm that there are no hidden costs. Any items found necessary to make the item functional will be provided by the bidder without extra cost.

### **Late Bids:**

16. Any bid received by the University after the last date for submission of bids prescribed by the University, will be rejected/returned unopened to the Bidder.
17. No bid will be allowed to be modified subsequent to the last date for submission of bids.
18. No bid will be allowed to be withdrawn during the period from the last date of the receipt of bid and the date of validity of the bid as specified by the Bidder on the bid form. Withdrawal during this period may result in the forfeiture of his bid security (EMD).

12. Bids that are not opened and read out at bid opening shall not be considered further for evaluation, under any circumstances.
13. During evaluation of bids, the University may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted.
14. **Period of Validity of Bids:** Bids shall remain valid for a minimum period of 90 days after the date of bid opening prescribed by the University. A bid valid for a shorter period shall be rejected by the University as non-responsive.
15. In some circumstances the University may request the bidder to increase the bid validity beyond the period of 90 days. The bidders may accept the request without any change in the bidding document or may not accept without forfeiting its bid security

### **EVALUATION OF BIDS (Three Bid System)**

The bids shall be evaluated in three stages.

16. **Stage-1**, Technical bid (Part-I) shall be opened and only those bidders shall qualify for stage-2 of bidding, whose technical bid meets the eligibility criteria mentioned in the foregoing clauses.
17. **Stage-2**The successful bidders of stage-1 shall be required to submit the samples of the quoted item/s on the same day of bid opening for sample selection.
18. **Stage-3**, Financial Bids (Part-3) of only those bidders shall be opened whose samples are selected by the Committee constituted for the purpose. On the basis of the rate comparison, the contract shall be awarded to L1.
19. The evaluation of financial bids will be based on the landing cost of the item/s at the University including all the taxes, levies, freight, forwarding, installation, transportation and assembling charges etc. The quoted rates should be final and any extra amount over and above the quoted rates will not be entertained.
20. Any effort by a Bidder to influence the University, in its decisions on bid evaluation, bid comparison or award of contract may result in rejection of bid.
21. Failure of the successful bidder to comply with the requirements of the University shall constitute sufficient ground for the annulment of the award and forfeiture of the bid security, in which event the University may make the award to the next lowest bidder or call for new bids.

### **General Terms & Conditions**

22. Prices shall be quoted in Indian Rupees (INR) only.
23. The amount is required to be quoted both in figures and in words, in case of a discrepancy, the amount quoted in words will be taken as final.
24. The supply, transportation etc. of the items will be sole responsibility and at the risk of the firm till the acceptance by the University.
25. The supply shall be made at various locations of the University within the City limits, which shall be communicated separately.
26. Detailed specifications, catalogue/ literature of the item/s quoted shall be attached with the technical bids. Incomplete bids in any respect are liable to be rejected.
27. During sample selection all the samples must be labeled which shall correspond with the rates quoted on financial bids.
28. The supply of items should be made strictly in accordance with the specifications given in the Financial Bid. The warranty period takes effect from the date of acceptance of the item by the University. The bidder shall be liable to make good the loss (free of cost) by replacing/repairing the item or other accessories found defective during the warranty period.

29. **Payment terms:** All the payment will be made in Indian rupees. Payment (100%) shall be released by the University after successful supply of the item/s and their acceptance by the University.
30. The amount payable against supplies shall be subject to the applicable Taxes like TDS etc.
31. Submission of bid under this EOI shall mean that the bidder has accepted all the terms and conditions laid down in the tender document. No enquiry, whether verbal or written, shall be entertained in this behalf.
32. The University may make changes within general scope of the Contract in any one or more of the following:
  - (a) The method of shipping or packing;
  - (b) The place of delivery; and/or
33. The supply has to be made within a **period of 20 days from the date of the issuance of Purchase Order** by the University. In case of failure to do so, the University may impose the penalty as may be decided by the University Committee.
34. All the supplies made under this tender notice will be inspected by a Committee specially constituted for the purpose and in case the Committee is of the opinion that the supplies are not of the required specifications, the supplies shall be rejected and responsibility of lifting back the supplies will devolve on the supplier. Besides, in such event, the EMD shall stand forfeited and the extra cost incurred in arranging the supply from the alternative sources shall also be recovered from the defaulting supplier apart from initiating the proceedings for blacklisting.
35. The Item supplied can be re-ordered at the same rate, under same terms & conditions within a period of twelve months from the date of issuance of the first Purchase Order.
36. The University reserves the right to reject or accept any Proposal without assigning any reason or cancel or withdraw the EOI.
37. The University reserves the right to relax any condition enumerated or arising out of this EOI, without assigning any reason/s thereof.
38. If the supply of the required items are not affected before the specified period, the University shall have the authority to cancel the order or to take any action deemed fit in the circumstances.
39. In case of any dispute, the same shall be resolved initially by mutual discussion between the parties with in a period of 60 days failing which appropriate courts at Srinagar will have the jurisdiction to adjudicate upon the matter.

**Sd/-**  
**REGISTRAR**  
**Central University of Kashmir**

NIT No. 3of 2016

No.: CUKmr/Pur/F.No.445/15/

Date: 01-03-16

**List of Sports Items:**

<b>S.No.</b>	<b>Particulars/ Name of the Item/s</b>	<b>Brand/Make</b>
<b>Cricket</b>		
1.	Jute Green mat	
2.	Practice Net	
3.	Cricket bats (short handle full size)	
4.	Cricket bats (long handle full size)	
5.	Batting leg guard pads men size light weight	
6.	Batting leg guard pads youth size light weight	
7.	Batting chest guard	
8.	Batting combo thigh guard pad light weight	
9.	Fielding cricket shin guards	
10.	Batting inner thigh guard pad 2 strip	
11.	Batting elbow guard	
12.	Helmet	
13.	Wicket keeper gloves	
14.	Cotton padded inner gloves	
15.	Batting gloves	
16.	Boxer shorts with pouch for Abdominal guards	
17.	Abdominal guards	
18.	Cricket shoes	
19.	MCC stumps with bails	
20.	Cotton padded socks	
21.	Cricket customized uniform with central university logo thermal sealed on left side of chest and central University of Kashmir on back	
22.	Caps	
23.	Hats	
24.	Cricket ball	
25.	Bat knocking wooden mallet	
26.	Bat knocking ball head mallet	
27.	Shock Absorb bat grip	
28.	Bat grip applicator cone	
29.	Bat face tape roll	
30.	Score book keeping	
31.	SS elite kit bag large	
32.	Rebound net	
33.	Spring stumps- PLASTIC	
34.	Cones	
35.	Pugg net	
<b>Football</b>		
1.	Mini Goal portable post	
2.	Soccer kage	
3.	Football	

*EoI for supply of Sports Items*

4.	Soccer ball	
5.	Soft goal keeper gloves	
6.	Soccer jersey & shorts kit	
7.	Shin guards with socks kit	
8.	Cones	
9.	Speed parachute	
10.	Goal keeper suite Custom made	
11.	Cone hurdle agility set	
12.	Arm/ leg weights	
13.	Skipping rope	
14.	Kit bag	
15.	Ground Marker	
16.	Abdominal guard	
<b>Table tennis</b>		
1.	Stag table	
2.	Stag blades	
3.	Stag balls	
4.	Stag nets	
5.	Box Cover	
<b>Hockey</b>		
1.	Sticks	
2.	Balls	
3.	Goal keeper Helmet kit	
4.	Shin pads	
5.	Uniform	
<b>Badminton</b>		
1.	Rackets	
2.	Net	
3.	Shuttlecock	
<b>Volley ball</b>		
1.	Net	
2.	Volley ball	
3.	Uniform	
4.	Pads(ankle + elbow) Set of Ankle and Elbow Pad 2	
5.	Antenna rods	
<b>Other sports items</b>		
1.	Carom board with Accessories	
2.	Chess board with Accessories	
3.	Cricket Tennis bats	
4.	Cosco balls	

**Note:**

Bidders may add any row/column to accommodate any item not mentioned on the list above but required for any game/s.

**BIDDER'S PROFILE**

**(PART -I)**

1. Name of the bidder .....
2. Name of the authorized signatory (whose photograph is affixed)  
Mr/Ms/Mrs.....
3. Permanent address of the firm/Supplier.....  
.....  
Tel. No. (with STD Code) (O) ..... (Fax) .....  
(R) ..... (Mobile) .....
4. Registration & incorporation particulars of the firm.
  - 4.1 Proprietorship
  - 4.2 Partnership
  - 4.3 Private Limited
  - 4.4 Public Limited(Please attach attested copies of documents of registration/incorporation of your firm with the competent authority as required by business law).
5. Name of proprietor/partners/directors .....
6. Bidders bank, its address and his current account number.....
7. Permanent Account Number, Income Tax Circle.....
8. TIN.....

Passport size photograph of the Tenderer/authorize d signatory holding power of attorney
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I/We hereby declare that the information furnished above is true and correct. In case the above information is found incorrect at any stage before finalization of the process, the University may take appropriate action as warranted.

Name and sign of the authorized person of the firm along with seal

Place:

Date:



### PROFORMA FOR FINANCIAL BID (PART -II)

Name of the Bidder:.....

Tel Nos.....

S.No.	Particulars/ Name of the Item/s	Brand/Make	Rate per unit.

*Note: Quoted rates are final and shall include all types of charges and Taxes.*

**Declaration:**

It is certified that the information furnished above is correct. We have gone through the terms and conditions stipulated in the Tender Document and confirm to abide by the same. The signatory to this bid is authorized to sign such bids on behalf of the organization.

Place:.....

Signature:.....

Date:.....

Name:.....

Designation:.....