

Cost of the EOI Document:
Rs. 500/-
(Rupees Five Hundred only)



CENTRAL UNIVERSITY OF KASHMIR

Administrative Campus: Nowgam Bypass Near Pohroo chowk

Nowgam , Srinagar ó 190 015 (J&K)

Phone: 0194-2140130, 2315371, Website www.cukashmir.ac.in

NIT No.09 of 2015

File No: CUKmr/Pur/F.No.408/14/288

Dated: 06.11.2015

1. Name of the Firm/Dealer/Vendor:.....

2. Address with telephone No. :.....

.....

3. Earnest Money Deposit (EMD)

(to be deposited along with the tender document)

- a) Bank Draft Noí í í í í ..í .
- b) Dateí í í í í í í í í .í í í
- c) for Rsí í í í í í í í í .í í í .
- d) Drawn on í í í í í í í í ..

4. Cost of Tender Document:

(to be deposited in case of downloaded tender document)

- a) Bank Draft Noí í í í í í ..í .
- b) Dateí í í í í í í í í í
- c) for Rsí í í í í í í í í í ..
- d) Drawn on í í í í í í í í í

CENTRAL UNIVERSITY OF KASHMIR

Expression of Interest for Supply of Gas Heaters

LAST DATE & TIME FOR SUBMISSION

16th November, 2015

OF TENDER

by 3 p.m.

DATE, TIME & VENUE FOR OPENING OF BIDS:

17th November, 2015 at 11.30 a.m. at Administrative Campus of the University located at Nowgam Bypass, Near Puhroo Crossing, Srinagar

Expression of Interest is invited from the Suppliers dealing with the Sale and Service of Gas Heaters for the Supply of Gas Heaters to the Central University of Kashmir, Srinagar. The suppliers must be registered with the Commercial Taxes Department having a valid TIN for the supply of Gas Heaters. The Documents can be had from the Administrative Campus of the University located at Nowgam Bypass, Near Puhroo Crossing, Srinagar or can be downloaded from the University website: www.cukashmir.ac.in. The EOI, should be accompanied by DD of Rs 500/ as cost of the tender document. Interested parties can submit their offers duly superscripted "EOI for Supply of Gas Heaters" along with D.D of **Rs. 20,000/** as EMD drawn from any nationalized bank favoring Central University of Kashmir payable at Srinagar (J&K) in sealed envelopes on or before **16.11.2015 (03:00 pm)**. The EOI will be opened on **17.11.2015 at 11:30 am** at the Nowgam Campus-II, Srinagar (J&K).

TERMS & CONDITIONS:

EARNEST MONEY DEPOSIT

1. The Proposal should be accompanied by Earnest Money Deposit (EMD) of Rs. 20,000 in shape of Demand Draft drawn from any nationalized bank favoring Central University of Kashmir payable at Srinagar (**CDRs will not be accepted**). The offers without EMD shall be summarily rejected.
2. The EMD of the unsuccessful bidders will be returned after the selection of the successful bidder and placement of Purchase Order. The EMD in favour of the successful bidder shall be released on submission of Performance Security as per provision of GFR, 2005.
3. The EMD may be forfeited:
 - (a) If a Bidder withdraws its bid during the period of bid validity;
 - (b) If at any stage it is proven that the information given by the bidder is incorrect;
 - (c) In case of a successful Bidder, if the Bidder fails:
 - (i) to furnish Performance Security;
 - (ii) to execute the supply within the stipulated time.

ELIGIBLE BIDDERS

4. The Bidder should have a minimum annual turnover of **Rs 5 Lakhs** from Sales & Maintenance of Gas Heaters during the past two consecutive financial years. The bidder should submit 02 years audited balance sheet in support of the said turnover.

5. Bidders must be either Original Equipment Manufacturer (OEM) or authorized dealer of the OEM. Assemblers/Traders are not eligible to participate in the tender. The authorization letter from the manufacturer should be attached along with the tender in case of the authorized dealers.
6. The bidder must be registered with Commercial Tax Department, having valid TIN.
7. The bidder must submit latest Tax/VAT Clearance Certificate, if applicable.
8. Bidder must have service presence in Srinagar and in case of service requirement; the downtime will be 48 hours. An undertaking to this effect must be enclosed in the technical bid.
9. The quoted product should be CE/ISI Marked.
(Note: Failure to meet above requirements shall disqualify the bidder from participation in bidding. Claim of bidder on account of above must be substantiated by suitable documentary evidence).

SUBMISSION OF PROPOSALS

10. The proposals should be addressed to the REGISTRAR, Central University of Kashmir, Nowgam Campus-II, Nowgam Bypass, Near Puhroo Crossing, Srinagar-190015 (J&K) and delivered by hand or by post before the date and time as specified above. PLEASE NOTE THAT THE UNIVERSITY SHALL NOT BE RESPONSIBLE FOR ANY POSTAL LOSSES/DELAYS. PROPOSALS SENT BY POST AND RECEIVED AFTER **3.00 p.m. on 16/11/2015** SHALL BE SUMMARILY REJECTED AND IN CASE OF ANY DISPUTE IN THE TIMING OF RECEIPT, THE DECISION OF THE UNIVERSITY SHALL BE FINAL.
11. The technical and the financial bids are required to be submitted in separate envelopes. Envelope containing financial bid shall not include any other document related to bidding. Both technical and financial bid containing envelopes are to be enclosed in one envelope which shall be addressed to the Registrar duly superscripted **EOI for Supply of Gas Heaters**.
12. The Bidders are expected to go through all instructions, terms & condition as specified in the bidding documents. Failure to furnish complete required information or submission of a bid with incomplete information may result in rejection of the bid.
13. The University may, for any reason, whether suo-moto or in response to a clarification requested by a prospective bidder, modify the bidding documents by an amendment, any time prior to the last date for submission of bids.
14. Quotations received after due date, improperly sealed, or with incomplete marking or with overwriting/corrections are liable to be rejected.
15. The bid will be opened on **17/11/2015 at 11:30 am** in presence of bidders or their authorized representatives, who wish to be present. The representative should bring the authorization letter from the bidder for attending the Bid opening. However, presence of representative of bidder/s is not mandatory for opening of bids.
16. In the event of the date fixed for receipt and opening of the bid being declared as a closed holiday for University office, the bids shall be opened on next working day. The time and venue shall, however, remain unchanged.
17. The bidder should confirm that there are no hidden costs. Any items found necessary to make the equipment functional will be provided by the bidder without extra cost.
18. The successful Bidder shall have to deposit performance Security as per the provisions of GFR, 2005 in the form of DD drawn in favour of Central University of Kashmir payable at Srinagar, for the warranty period of one years. The performance security shall be returned to the supplier 60 days after the completion of such warranty period and other contractual formalities, if any. In case of unsatisfactory service provided by the bidder, the Performance Security shall be forfeited.
19. **Late Bids:** Any bid received by the University after the last date for submission of bids prescribed by the University, will be rejected/returned unopened to the Bidder.
20. No bid will be allowed to be modified subsequent to the last date for submission of bids.
21. No bid will be allowed to be withdrawn during the period from the last date of the receipt of bid and the date of validity of the bid as specified by the Bidder on the bid form. Withdrawal during this period may result in the forfeiture of his bid security (EMD).

12. Bids that are not opened and read out at bid opening shall not be considered further for evaluation, under any circumstances.
13. During evaluation of bids, the University may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted.
14. **Period of Validity of Bids:** Bids shall remain valid for a minimum period of 90 days after the date of bid opening prescribed by the University. A bid valid for a shorter period shall be rejected by the University as non-responsive.

EVALUATION OF BIDS (Three Bid System)

The bids shall be evaluated in three stages.

15. **Stage-1**, Technical bid (Part-I) shall be opened and only those bidders shall qualify for stage-2 of bidding, whose technical bid meets the eligibility criteria mentioned in the foregoing clauses.
16. **Stage-2** The successful bidders of stage-1 shall be required to submit the samples along with specifications brochure of the quoted product on the same day of bid opening for sample selection.
17. **Stage-3**, Financial Bids (Part-3) of only those bidders shall be opened whose samples are selected by the Committee constituted for the purpose. On the basis of the rate comparison, the contract shall be awarded to L1.
18. The evaluation of financial bids will be based on the landing cost of the item at the University including all the taxes, levies, freight, insurance, forwarding, installation, transportation and assembling charges etc. The quoted rates should be final and any extra amount over and above the quoted rates will not be entertained.
19. Any effort by a Bidder to influence the University, in its decisions on bid evaluation, bid comparison or award of contract may result in rejection of bid.
20. Failure of the successful bidder to comply with the requirements of the University shall constitute sufficient ground for the annulment of the award and forfeiture of the bid security, in which event the University may make the award to the next lowest bidder or call for new bids.

General Terms & Conditions

21. Prices shall be quoted in Indian Rupees (INR) only.
22. The amount is required to be quoted both in figures and in words, in case of a discrepancy, the amount quoted in words will be taken as final.
23. The supply, transportation etc. of the items will be sole responsibility and at the risk of the firm till the acceptance by the University.
24. The supply shall be made at various locations of the University within the City limits, which shall be communicated separately.
25. The item offered should be marked with the Standard Mark (CE/ISI Mark).
26. Detailed specifications, catalogue/ literature of the item quoted shall be attached with the technical bids. Incomplete bids in any respect are liable to be rejected.
27. The supply of equipment should be made strictly in accordance with the specifications given in the Financial Bid. The warranty period takes effect from the date of acceptance of the equipment by the University. The bidder shall be liable to make good the loss (free of cost) by replacing/repairing the equipment or other accessories found defective during the warranty period.
28. **Payment terms:** All the payment will be made in Indian rupees. Payment (100%) shall be released by the University after successful supply of the item/s and furnishing of performance security as per provisions of GFR-2005, in the shape of D.D favoring Central University of Kashmir. The

- performance security shall be returned to the supplier 60 days after the date of completion of all contractual obligations of the supplier including the warranty period of one year. However, in case of unsatisfactory service during the warranty period, the Performance Security will be forfeited. The decision of the University to declare the service unsatisfactory shall be final.
29. The amount payable against supplies shall be subject to the applicable Taxes like TDS etc.
 30. Submission of bid under this EOI shall mean that the bidder has accepted all the terms and conditions laid down in the tender document. No enquiry, whether verbal or written, shall be entertained in this behalf.
 31. The University may make changes within general scope of the Contract in any one or more of the following:
 - (a) The method of shipping or packing;
 - (b) The place of delivery; and/or
 - (c) The Services to be provided by the Supplier
 32. The supply has to be made within a **period of 07 days from the date of the issuance of Purchase Order** by the University. In case of failure to do so, the University may impose the penalty as may be decided by the University Committee.
 33. All the supplies made under this tender notice will be inspected by a Committee specially constituted for the purpose and in case the Committee is of the opinion that the supplies are not of the required specifications, the supplies shall be rejected and responsibility of lifting back the supplies will devolve on the supplier. Besides, in such event, the EMD shall stand forfeited and the extra cost incurred in arranging the supply from the alternative sources shall also be recovered from the defaulting supplier apart from initiating the proceedings for blacklisting.
 34. The Item supplied can be re-ordered at the same rate, under same terms & conditions within a period of twelve months from the date of issuance of the first Purchase Order.
 35. All the items supplied through this EOI shall be covered by a **warranty of one year**. During the period of warranty, no charges will be paid by the University on any kind of service or repairs carried out by the supplier.
 36. The University reserves the right to reject or accept any Proposal without assigning any reason or cancel or withdraw the EOI.
 37. The University reserves the right to relax any condition enumerated or arising out of this EOI, without assigning any reason/s thereof.
 38. If the supply of the required items are not affected before the specified period, the University shall have the authority to cancel the order or to take any action deemed fit in the circumstances.
 39. In case of any dispute, the same shall be resolved initially by mutual discussion between the parties within a period of 60 days failing which appropriate courts at Srinagar will have the jurisdiction to adjudicate upon the matter.

Sd/-
REGISTRAR
Central University of Kashmir

NIT No. 09 of 2015

No.: CUKmr/Pur/F.No.408/14/288

Date: 06.11.2015

TECHNICAL SPECIFICATIONS:

S.No.	Particulars/ Specification of the Item Quoted with model No.	Brand/Make
1.	Gas Heaters with three plates (1+1+1/1+2), built in lighter with good quality of steel and other material. <i>(Note: Bidders are advised to quote complete specifications of their product, particularly mentioning special features if any.)</i>	
2.	Gas Heaters with exhaust (chimney) <i>(Note: Bidders are advised to quote complete specifications of their product, particularly mentioning special features if any.)</i>	

PROFORMA FOR FINANCIAL BID

(PART –II)

Name of the Bidder:í ..

Tel Nosí í

S.No.	Particulars/ Specification of the Product with model No.	Make/Brand	Rate per unit.
1.			
2.			
3.			

Note: Quoted rates are final and shall include all types of charges and Taxes.

Declaration:

It is certified that the information furnished above is correct. We have gone through the terms and conditions stipulated in the Tender Document and confirm to abide by the same. The signatory to this bid is authorized to sign such bids on behalf of the organization.

Place:í í í í í í

Signature:í í í íí í í í í í

Date:í í í í í í

Name:í í í íí í í í í í í ...

Designation:í í í í í í í í í .