



CENTRAL UNIVERSITY OF KASHMIR

Nowgam Campus II, Near Puhroo Crossing Srinagar (J&K) - 190015

Website www.cukashmir.ac.in

EMPLOYMENT NOTIFICATION FOR APPOINTMENT OF INTERNAL AUDIT OFFICER ON DEPUTATION BASIS

No: 10 of 2016 Dated: 28.12.2016

Applications on the prescribed form are invited from the eligible candidates for appointment to the post of Internal Audit Officer on deputation basis for a period of three years.

Post: Internal Audit Officer

Number of Vacancies	:	01 (One)
Pay Band & Grade Pay	:	15,600 - 39,100 + G.P. 7600
Method of recruitment	:	Deputation among officers working in the organised Audit and Accounts Services in Pay Band 3 (Pre-revised) with five years experience on a post having G.P. of 5400 or with three years experience on a post with Grade pay of Rs.6600 and above

GENERAL CONDITIONS

1. Application in the attached proforma from eligible and willing candidates, who can be spared immediately, may be sent through proper channel (Administrative Heads) to the Registrar Central University of Kashmir, Admin Campus Puhroo Chowk Nowgam, Srinagar-190015 together with their copies of Confidential Reports/APAR/ACR of last five years, Vigilance clearance and Integrity certificate. The maximum age limit for appointment on deputation on Foreign Service basis shall be 56 years as on the last date of application. The application form and guidelines can also be downloaded from the University website (www.cukashmir.ac.in).
2. Last date for receipt of application forms through proper channel is 18-01-2017. The University will not be responsible for any postal delay.
3. The selection will be made on the basis of nomination/panel received from the concerned departments, quality of APARs/ACR and interview.
4. The engagement to the post advertised is purely on deputation basis and the selected candidates will not have any claim for the permanent appointment.
5. The initial period of engagement is for a period of three years. The University may extend the tenure at its discretion. The selected candidate shall have no right in this regard.
6. Before applying for a post, candidates are advised to satisfy themselves about their eligibility. No enquiry in this regard will be entertained.
7. No TA/DA shall be paid to the candidates for attending the interview.
8. The University reserves the right to terminate the deputation of a selected candidate at any time during the period of deputation in case of indiscipline, financial irregularity, poor performance or any other reason.
9. Applications not routed through proper channel shall not be considered.

10. Candidates in their own interest are advised to remain in touch with the University website www.cukashmir.ac.in . Issuance of notifications in the newspapers is not obligatory on part of the University.
11. The university reserves its right to limit the number of candidates to be called for interview. Short listing of the applicants, if necessary, shall be made on the basis of academic merit, higher qualification and/or experience.
12. In case of any dispute, any suite or legal proceedings against the University, the jurisdiction shall be restricted to the Courts at Srinagar, J&K.

No: 10 of 2016
Dated : 28 -12-2016

Sd/-
REGISTRAR

Proforma for Application

1.	Name and Address (in Block letters)			
2.	Designation			
3.	Date of Birth (In Christian era)			
4.	Date of appointment in the present post with name of the post, the Department/Cadre and nature of employment i.e., adhoc, contract, temporary or permanent, Date of retirement or superannuation.			
5.	Educational qualification			
6.	Essential Qualification/Experience required		Qualification/Experience possessed by the officer. (Yes/No)	
7.	Details of Employment, in chronological order, enclosed a separate sheet, duly authenticated by your signature, if the space below is insufficient :-			
	Name of the post & the employer	Period of service From		Scale of pay and emoluments drawn
		To		Nature of duties (in details, with awards, special appreciation, etc.)
8.	In case the present employment is held on Deputation/contract basis, please state :-			
	(a) The date of initial appointment (b) Period of appointment on deputation/contract ó (c) Name of the parent office/organization to which you belong			
9.	Additional details about present employment : Please state whether you are working under Central Government/State Government/Autonomous Organization/Government/Undertakings/ Union Territories.			
10.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.			
11.	Present Basic pay, Scale of pay & the total emoluments per month now drawn.			
12.	Additional information, if any, which you would like to mention n support of your suitability for the post. (Enclose a separate sheet, if the space is insufficient).			
13.	Do you belong to SC/ST/OBC/PH ?			
14.	Remarks			

Signature of the candidate :

Address:.....

Ph./Mobile No. :.....

E-mail Address :

Date _____

CERTIFICATE

Ref. No. í í í í í í í í í í í Date : í í í í í í í í í í í

Name and address of the Officer forwarding the application: í í í í í .

1. Certified that the particulars furnished by the candidate have been checked from available records and found correct.
2. Certified that the candidate is eligible as per condition mentioned in Appendix-I.
3. No vigilance case is either pending or is being contemplated against the candidate. There is nothing in the ACR/APAR dossiers of the candidate which makes him/her ineligible for consideration for appointment for the post applied for. No penalty has been imposed on the applicant in the last 10-12 years, neither any penalty is in operation against the applicant as on date.
4. Uptodate ACR/APAR dossier (attested photo copy of the ACR/APAR) for the last five years of the officer is enclosed.
5. The integrity of the Officer is beyond doubt.
6. In the event of Selection of the candidate, he/she shall be relieved immediately for deputation to Central University of Kashmir.
7. The repatriation of the officer to the parent department/office will be considered on receipt of a notice of minimum period of two months.
8. In the event of officer being considered for absorption, subsequent to availability of clear vacancy, consent of the parent department/office will be considered and conveyed accordingly.

Signature & Date : í í í í í í í í í í í ..

Name & Designation**: í í í í í í í í

Official Address & Seal: í í í í í í í í .

** (To be filled in by the authority forwarding the application, not below the rank of Deputy Secretary to the Government of India)