

**Important Note:** Explanations have been provided wherever required for convenience of Applicants, which are to be stricken off after filling the form



## Central University of Kashmir

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### **Career Advancement Scheme (CAS)**

### **APPLICATION FORM**

Annual Self Assessment for the Performance Based Appraisal System (PBAS)

#### **PART A: General INFORMATION**

1.	Name (in Block Letters):	
2.	Father's Name:	
3.	Department/ Institute/ Centre:	
4.	Present Designation & Grade Pay:	
5.	Date of last promotion (attach proof):	
6.	Which position and grade pay are you an applicant under CAS?	
7.	Date of eligibility for promotion:	
8.	Date and Place of Birth:	
9.	Gender	
10.	Marital Status	
11.	Nationality	
12.	Indicate whether belongs to SC/ST/OBC category:	
13.	Address for correspondence	
14.	Permanent Address Telephone No: e-mail:	

15. Academic Qualifications (Matric till Post-Graduation):

Examination	Board/ University	Year of Passing	Marks (%age)	Division	Subject/s
Matric					
Hr. Sec. - I					
Hr. Sec. - II					
Additional					
U. G.					
P. G.					
Any other					

16. Research Degree(s):

Degree	Title	Date of award	University
M.Phil.			
Ph.D.			

17. Appointments held prior to joining this Institution:

Designation	Name of Employer	Date of		Salary with Grade	Reason of leaving
		Joining	Leaving		

18. Posts held after appointment at this Institution:

Designation	Department	Date of actual joining		Grade
		From	To	

19. Period of teaching experience:

20. Research experience excluding period spent in obtaining the M.Phil./Ph.D. degree:

21. Field/s of specialisation under the subject/discipline:

22. Academic Staff College Orientation/Refresher Courses attended:

Name of the Course	Place	Duration		Sponsoring Agency
		From	To	

**Part-B**

**DEPARTMENT OF \_\_\_\_\_**  
**CENTRAL UNIVERSITY OF KASHMIR**

**Required under UGC Regulations: 6.4/ C/I [ Appendix II table 1 Activity 01]**  
Teaching Evaluation in % terms (Number of classes taught/total classes assigned)x100%  
(Classes taught includes sessions on tutorials, lab and other teaching related activities)  
80% & above – Good; Below 80% but 70% & above-Satisfactory ; Less than 70% - Not satisfactory

**Activity 01 :** **Assessment Year:** \_\_\_\_\_

S. NO.	Activity ( Teaching)	Level /semester	Classes per week	Percentage of classes ( teaching related activities) taken
a)				
b)				
c)				
d)				
e)				
f)				
g)				

REMARKS : .....

Date:.....

Name: \_\_\_\_\_  
Designation:  
Institution:

**DEPARTMENT OF \_\_\_\_\_**  
**CENTRAL UNIVERSITY OF KASHMIR**

**Activity: 02**

**Requirement under UGC Regulations: 6.4/ C/I [ Appendix II Table 1 Activity 02]**

Good - Involved in at least 3 activities; Satisfactory - 1-2 activities; Not-satisfactory - Not involved / undertaken any of the activities

Note: Number of activities can be within or across the broad categories of activities

**Assessment Year:** \_\_\_\_\_

<b>S. No.</b>	<b>ACTIVITY (Involvement in the University/College students related activities/research activities)</b>	<b>Activities by Teacher</b>
A	Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc	
B	Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation	
C	Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.	

D	Organising seminars/ conferences/ workshops, other college/university activities.	
E	Evidence of actively involved in guiding Ph.D students	
F	Conducting minor or major research project sponsored by national or international agencies.	
G	At least one single or joint publication in peer reviewed or UGC list of Journals	

FINAL REMARKS : .....

Date:.....

Name: \_\_\_\_\_

Designation:

Institution: