



[ CONFIDENTIAL ]

# CENTRAL UNIVERSITY OF KASHMIR

Transit Campus: Sonwar, Srinagar – 190 004

## PROFORMA - A

FORM FOR REPORTING CASE OR ACTS OF UNFAIR MEANS USED BY THE STUDENT AT THE EXAMINATION CENTRE

IT MAY BE KEPT IN A SEPARATE ENVELOPE SUPERCRIBING 'UNFAIR MEANS CASE' ALONG WITH THE ANSWER BOOK(S) OF CONCERNED STUDENT & OTHER MATERIAL, IF ANY, RECOVERED FROM HIM/HER AND SENT IN THE PACKET CONTAINING OTHER ANSWER BOOK(S) AND RELEVANT MATERIAL OF THAT SESSION.

Exam Centre Code ..... Date .....

Programme ..... Time of Detection .....

Course Code .....

### STUDENT'S PARTICULARS AND NATURE OF UNFAIR MEANS

- Name of the Student ..... 2. Enrolment No. ....
- Father's Name .....
- Permanent Address .....
- Total No. of incriminating papers recovered :  
(a) No. of Printed Papers .....(b) No. of Handwritten Paper.....(c) Torn Book Pages .....  
(d) Any other material (*Please Specify the details*).....  
( Note : *The Detector should sign the recovered objectionable material* )
- The material as mentioned above was recovered from the student as indicated below :  
(*Please tick the Relevant* )  
(i) In the student hand ( ) (ii) on/in the student's table /desk ( )  
(iii) In the student pocket ( ) (iv) in the student shoes or socks ( )  
(v) Under the clothers worn by the student ( ) (vi) on the hanker chief ( )  
(vii) In the student answer-book ( ) (viii) under the student question paper ( )  
(viii) Any other place please specify .....
- Smuggled main answer book/supplementary answer book has been recovered from the student during the examination of above course.
- Student has ran away with the main answer book/supplementary answer book. (*In such case, FIR to be lodged with the Police Authorities and a copy of FIR is required to be attached with this Proforma*)
- The student was found giving/receiving help to/from another student, bearing Enrolment No.....
- Another person (named..... Address ..... has impersonated the student.
- Any other mode of unfair means .....
- Misconduct , if any .....

Signature.....

Date :

Name of the Detector.....

Designation .....

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PROFORMA - B

STATEMENT OF THE CENTRE SUPERINTENDENT & THE STUDENT ABOUT THE INCIDENT OF UNFAIR MEANS

The matter has further been examined by me and found that during the examination of the course ..... for which examination held on ....., the student named ....., Enrolment No..... was involved in use of unfair means as mentioned at para..... in Proforma-A.

I am enclosing the following evidence(s) in support of the allegation of the use of unfair means by the student in the University's Examination:

1. The incriminating material recovered from the student as mentioned in Column No. 5/ Column No. 7 on pre-page (Proforma-A).

2. The answer book of the student as per detail given below:-  
S. No. of main answer-book(s)..... S. No. of Supplementary Answer Book(s) .....

Note : (a) In case, the student has been issued second answer book, it should not be sent alongwith answer books of the other students but required to be enclosed with this Proforma by mentioning second answer book on it

(b) In case, the student has not been issued second answer book/he has refused to accept the second answer book, this fact be stated specifically.....

3. A copy of the Seating Plan(This should be attached without fail).

4. A copy of the FIR (if relevant).

5. Further observation, if any .....

Signature .....

Name of the Centre Superintendent .....

Exam Centre Code.....

Exam Centre Seal .....

Date :

Statement Of The Student At The Examination Centre To Be Recorded By Centre Superintendent

( The superintendent will give a hearing to the student and record his statement. He may allow student to question the detector and questions and answers between them are also to be recorded. If the student refuses to make any statement, this fact will be recorded by the Superintendent ).

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SIGNATURE OF THE CENTRE SUPERINTENDENT STUDENT

SIGNATURE OF DETECTOR

SIGNATURE OF