

## **Syllabus for Part-I( management , Tourism, Economics & English)**

### **I. Teaching Aptitude**

1. Teaching: Nature, objectives, characteristics and basic requirements;
2. Learner's characteristics;
3. Factors affecting teaching;
4. Methods of teaching;
5. Teaching aids;
6. Evaluation systems.

### **II. Research Aptitude**

1. Research: Meaning, characteristics and types;
2. Steps of research
3. Methods of research;
4. Research Ethics;
5. Paper, article, workshop, seminar, conference and symposium
6. Thesis writing: its characteristics and format.

### **III. Reading Comprehension**

A passage to be set with questions to be answered.

### **IV. Communication**

Communication Nature, characteristics, types, barriers and effective classroom communication.

### **V. Reasoning (Including Mathematical)**

1. Number series; letter series; codes;
2. Relationships; classification.

### **VI. Logical Reasoning**

1. Understanding the structure of arguments;
2. Evaluating and distinguishing deductive and inductive reasoning;
3. Verbal analogies: Word analogy — Applied analogy;
4. Verbal classification;
5. Reasoning Logical Diagrams: Simple diagrammatic relationship, multi-diagrammatic relationship;
6. Venn diagram; Analytical Reasoning.

### **VII. Data Interpretation**

1. Sources, acquisition and interpretation of data;
2. Quantitative and qualitative data;
3. Graphical representation and mapping of data.

### **VIII. Information and Communication Technology (ICT)**

1. ICT : meaning, advantages, disadvantages and uses;
2. General abbreviations and terminology;
3. Basics of internet and e-mailing.

**IX. People and Environment**

1. People and environment interaction;
2. Sources of pollution;
3. Pollutants and their impact on human life, exploitation of natural and energy resources;
4. Natural hazards and mitigation

**X. Higher Education System: Governance, Polity and Administration**

Structure of the institutions for higher learning and research in India: formal and distance education professional/technical and general education; value education: governance, polity, and administration; concept, institutions and their interactions