

**Cost of the tender  
Document: Rs. 500/-  
(Rupees Five Hundred only)**



## **CENTRAL UNIVERSITY OF KASHMIR**

Transit Campus: Sonwar, Near GB Pant Hospital, Srinagar – 190 004 (J&K)

Phone: 0194-2468354, 2468357, Website [www.cukashmir.ac.in](http://www.cukashmir.ac.in)

Tender No.: CUKmr/Pur/F.No.137/11

Dated: 23.05.2011

**1. Name of the Firm/Dealer/Vendor:**.....

**2. Address with telephone No. :**.....

.....

**3. Earnest Money Deposit (EMD)**

(to be deposited along with the tender document)

- a) Bank Draft No.....
- b) Date.....
- c) for Rs.....
- d) Drawn on .....

**4. Cost of Tender Document:**

(to be deposited in case of downloaded tender document)

- a) Bank Draft No.....
- b) Date.....
- c) for Rs.....
- d) Drawn on .....

**Tender Notice for Supply & Installation of Air Conditioners**

Sealed tenders are invited from reputed manufactures or their authorized dealers/suppliers having proper after sale service set up at Srinagar (J&K) for supply & installation of Split type Hot & Cold Air Conditioners as per specification given in the financial bid, to be fitted at the Transit Campus of the University located at Sonwar, Near GP Pant Hospital, Srinagar – 190 004 (J&K). Tender Document can be had from the Transit Campus of the University on payment of Rs 500/ or can be downloaded from the University website: [www.cukashmir.ac.in](http://www.cukashmir.ac.in). The downloaded applications should be accompanied by a DD of Rs 500/ as cost of Tender Document. Interested parties may submit their offers duly superscripted “Supply & Installation of ACs” along with a D.D of Rs.5000/ (EMD) drawn from any nationalized bank favoring Central University of Kashmir payable at Srinagar (J&K) in sealed envelopes on or before 14.06.2011 (04:00 pm). The bids will be opened on 16.06.2011 at 02:00 pm at the Transit Campus. Those bidders who wish to attend tender opening may do so.

**TERMS & CONDITIONS**

1. The prices quoted in the tender shall be inclusive of all taxes like VAT, Octroi, Service Tax and also inclusive of delivery, freight, installation & commissioning charges at our above premises.
2. In case authorized dealers/suppliers are submitting the bids, the bidders should enclose attested copies of their authorized dealership certificate from the manufacturers along the bid.
3. The contractors should quote in figures as well as in words the rate and amount tendered by them. The amount for each item should be worked out and the requisite totals given. In case of any discrepancy, rate written in words will be considered for calculation / payment purposes.
4. The supply and installation of equipments and other accessories should be made strictly in accordance with the specifications given in the Financial Bid. The warrantee period takes effect from the date of satisfactory installation. The Tenderer shall be liable to make good the loss (free of cost) by replacing/repairing the equipment or other accessories found defective during the minimum warranty period of one year.
5. The equipment hardware should be installed in the premises of the University at the cost and risk of the Tenderer.
6. It is expected that the Tenderers should inspect the site conditions before submitting the tenders.
7. The bid shall be valid upto 90 days from the last date fixed for submission of tenders i.e 14.06.2011. Purchase orders will be placed as per the requirement of the University time to time. The supply and installation should be as per the delivery schedule specified in the purchase orders.
8. The quantity of items mentioned in the NIT may increase or decrease as per the requirement of the University.
9. If the supply, installation and commissioning of the systems are not effected before the specified period from the date of purchase order, the University shall have the authority to cancel the order and to take any such action which will be deemed fit in the circumstances.
10. Documents such as operation manuals, user manuals and circuit diagrams and other relevant materials shall be provided by the Tenderer along with equipment, free of cost.
11. The total cost of equipments will be paid on installation, commissioning and handing over of the equipments & fulfilling the technical specifications. The testing that should be carried out for commissioning the material supplied and the satisfactory working of the systems are to be certified by the University.
12. After acceptance of the tender by the University, the Tenderer shall have no right to withdraw his Tender or claim higher price.
13. Quotations received late, improperly sealed, or with incomplete marking or with overwriting/corrections in the quotation document are liable to be rejected.

Seal & Signature of the tenderer

14. Downloaded tender documents should be accompanied with a DD of Rs 500/ drawn from any nationalized bank favoring Central University of Kashmir payable at Srinagar (J&K) as cost of tender document. This DD should not be merged with the EMD.
15. The firm should provide an EMD of Rs. 5000 (Rupees five thousand) with their quotation by way of Demand Draft drawn from any nationalized bank favoring Central University of Kashmir payable at Srinagar (J&K). The offers without EMD shall be rejected. EMD will be returned to all the participating firms after finalization of the tender process.
16. The selected party will be required to enter into an Agreement with University by submitting an instrument of Agreement on a non-judicial stamp paper of Rs. 100/. Necessary clauses mentioned in this NIT shall be incorporated in the said agreement.
17. As per GFR 2005, the successful tenderer shall have to deposit (10%) of total payable amount as Security Deposit in the form of Bank Guarantee in favour of Central University of Kashmir to be valid for the minimum warranty period of one year. In case of unsatisfactory service provided by the bidder, the Performance Security shall be forfeited.
18. The University shall deduct the taxes if any at source at the prevalent rates.
19. The University reserves the right to reject any or all bids/offers particularly bids mentioning brands of inferior quality & disreputed market image. The final acceptance of the tender is entirely vested with University which reserves the right to accept or reject any or all the tender without assigning any reason whatsoever. There is no obligation on the part of the University to communicate with rejected Tenderers.
20. The whole tender document shall be submitted back by the bidder with seal and signature on every page expressing their acceptance of terms and conditions. However, bidders may keep a photocopy of the same for their own records.
21. The Tenders should be submitted along with catalog of Air Conditioners. The firm/dealer/vendor may also attach a list of universities/institutions to which they have provided the ACs in the last three years along with valid proof.
22. Once the bidder submits the tender, it would be presumed to have understood and accepted all the terms and conditions given in NIT. No inquiry, verbal or written, shall be entertained in respect of acceptance/rejection of the tender.
23. In case of any dispute arising out of to this agreement, the same shall be resolved initially by mutual discussion between the parties within a period of 60 days failing which appropriate courts at Srinagar will have the jurisdiction to adjudicate upon the matter.

No.: CUKmr/Pur/F.No.137/11

**REGISTRAR**

Date: 23.05.2011

**BIDDER'S PROFILE**  
**(PART -A)**

- 1. Name of the bidder .....
- 2. Name of the authorized signatory (whose photograph is affixed)  
Mr/Ms/Mrs.....
- 3. Permanent address of the firm/dealer.....  
.....  
Tel. No. (with STD Code) (O) ..... (Fax) .....  
(R) ..... (Mobile) .....
- 4. Registration & incorporation particulars of the firm.  
6.1 Proprietorship  
6.2 Partnership  
6.3 Private Limited  
6.4 Public Limited  
(Please attach attested copies of documents of registration/incorporation of your firm with the competent authority as required by business law).
- 5. Name proprietor/partners/directors .....
- 6. Bidders bank, its address and his current account number.....
- 7. Permanent Account Number, Income Tax Circle (Please enclose details if IT Returns of last three years separately with documentary proof)  
.....

Passport size photograph of the tenderer/authorised signatory holding power of attorney

I/We hereby declare that the information furnished above is true and correct. At any stage if the above information is found incorrect, University may cancel my/our empanelment.

Name and sign of the authorized person  
of the firm along with seal

Place:  
Date:

Seal & Signature of the tenderer

**PROFORMA FOR FINANCIAL BID  
(PART –B)**

Name of the bidder:.....

Tel Nos.....

<b>S.No</b>	<b>Description</b> Quantity to be purchased = 10	<b>Amount in figures</b>	<b>Amount in words</b>
1	Hot & Cold Air Conditioner- Split Type with dehumidifier, 1.5 Ton, Remote Control with display panel. <b>(Please mention the Brand of the AC)</b>		
2	Installation Charges		
3	Other charges, if any		
	Total (Inclusive of all taxes, duties, surcharges, freight, installation charges etc)		

Note: In case of any deviation from the prescribed specifications, please mention the same separately.

**Declaration:**

It is certified that the information furnished above is correct. We have gone through the terms and conditions stipulated in the Tender Document and confirm to abide by the same. The signatory to this bid is authorized to sign such bids on behalf of the organization.

Place:.....

Signature:.....

Date:.....

Name:.....

Designation:.....

XXXXXXXX.....XXXXX.....XXXXXXXXXX

Seal & Signature of the tenderer