

B. Educational Qualifications:

Exam. Passed	Board/ University	Year of Passing	Marks		% of marks	Class/Div/ Grade	Subjects
			Obtained	Out of			
Matriculation (10 th)							
Higher Secondary/ Intermediate (10+2)							
Bachelor's degree							
Master's Degree							
M.Phil							
	Residency Period of M. Phil: From						To
Ph.D							
	Residency Period of Ph. D: From						To
NET/SLET							
Any other Degree/ Diploma							
Technical Qualifications (if any)							

C. Teaching/Administrative/Technical/Research Experience.

Designation	Name of the Organization	Scale of Pay		Nature of appointment	Period of service		
		PB	GP		From	To	Period

Please attach separate sheet if the space is insufficient for the said column

D. Whether Academic Performance Indicator (API) based on Performance Based Appraisal System (PBAS) calculated & attached with the application form as Part B: **Yes/No**
 (Not applicable to Assistant Librarian)

State whether you have been at any time (a) dismissed, removed or debarred from Service or (b) convicted by a Criminal Court. (Please tick YES NO)

I hereby declare that all entries made by me in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false, incomplete or incorrect, my candidature/appointment is liable to be cancelled/terminated.

Signature of the Applicant

Place

Date

(The endorsement below is to be signed and forwarded by the Head of the Department/Employer in the case of the in-service candidates whether in permanent or temporary capacity failing which the application is liable to be rejected).

ENDORSEMENT OF THE EMPLOYER

Ref. No

Date

FORWARDED

The applicant (name) is holding the post of in this College/University/Institution/Department in a temporary/substantive basis since (date). His/Her present Pay is Rs in the Pay structure of Rs with AGP/GP of Rs ...and he/she is drawing salary of Rs per month. His/Her next date of increment is We have no objection to his/her application being considered.

Signature of the Officer
(with office seal)

PART-B

(API score on the basis of PBAS for the post of Librarian & Deputy Librarian only)

CATEGORY – II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES

Self-assessed score to be verified by the Screening Committee

Nature of Activity	Maximum API Score	Actual score	Score claimed by the applicant
a) Student related co-curricular, extension and field based activities (such Cultural exchange and Library service Programmes (various level of extramural and intramural programmes); extension, library-literary work through different channels.	15	Actual hours spent per academic year ÷ 10	
b) Contribution to Corporate life and management of the library units and institution through participation in library and administrative committees and responsibilities.	15	Actual hours spent per academic year ÷ 10	
c) Professional Development activities (such as participation in seminars, conferences, short term, e-library training courses, workshops and events, talks, lectures, membership of associations, dissemination and general articles, not covered in Category III below)	15	Actual hours spent per academic year ÷ 10	
G.TOTAL			

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Category	Activity	University/College Librarians	Max score*	Score claimed by the applicant
III (A)	Research Publications in	Refereed Journals as notified by the UGC or as verified by the University Expert Committee	15 per Publication	
		Other Reputed Journals as notified by the UGC or as verified by the University Expert Committee	10 per Publication	
III (B)	Publications Other than journal articles (books, chapters in books)	Text/Reference Books by International Publishers as notified by UGC or as verified by the University Expert Committee	30 per Book for Single Author	
		Subject Books by National publishers as identified by the UGC or State / Central Govt. Publications or as verified by the University Expert Committee	20 per Book for Single Author	
		Subject Books by local publishers as identified by the UGC or as verified by the University Expert Committee	15 per Book for Single Author	
		Chapters in Books published by National and International level publishers identified by the UGC or as verified by the University Expert Committee	International 610 per Chapter National 6 5 per Chapter	
III (C)	RESEARCH PROJECTS			
III (C) (i)	Sponsored Projects	Major Projects with grants above Rs. 5.0 lakhs	20 per Project	
		Major Projects with grants above Rs.3.0 lakhs up to Rs.5.0 lakhs	15 per Project	
		Minor Projects with grants above Rs. 1.0 lakh up to Rs.3 lakhs	10 per Project	
III (C) (ii)	Consultancy Projects	Amount mobilized with a minimum of Rs. 2.0 lakhs	10 for every Rs.2.0 lakhs	
III (C) (iii)	Projects Outcome/ Outputs	Major Policy document of Central / State Govt. Bodies prepared	30 for each International / 20 for each for national policy document	
III (D)	RESEARCH GUIDANCE			
III (D) (i)	M. Phil.	Degree awarded	5 per candidate	
III (D) (ii)	Ph. D.	Degree awarded	15 per candidate	
		Thesis submitted	10 per candidate	
III E	Awards / Fellowships/Invited lectures delivered / papers presented in conferences / seminars			
III (E) (i)	Award/	International Award/Fellowship	15 per Award /	

	Fellowship	from Govt./Reputed Organisation	15 per Fellowship	
	Award / Fellowship	International Award/Fellowship from Govt./Reputed Organisation	10 per Award / 10 per Fellowship	
	Award	International Award/Fellowship from Govt./Reputed Organisation	5 Per Award	
III (E) (ii)	Invite lectures/ papers presented	International	7 per lecture/ 5 per paper presented	
		National level	5 per lecture/ 3 per paper presented	
		State/ University level	3 per lecture/ 2 per paper presented	
	The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III for any assessment period			
III (E) (iii)	Development of e-delivery process/material		10 per module	
G TOTAL OF CATEGORY III API SCORE				

- Wherever relevant, the API score for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than 1 - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points; (v) papers with impact factor above 10 by 25 points.
- The API for joint publications/books shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal / corresponding author /supervisor / mentor of the teacher would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors.

	Deputy Librarian	Librarian
Minimum API Scores	Total API score requirement of 300 points from Category II & III of APIs	Total API score requirement of 400 points from Category II & III of APIs
Total Self Assessment Score by Applicant in Category II & III		
Score Verified by the Screening Committee		

Name of the candidate.....

Signature.....

Dated.....